**Auszahlung von Rechnungen und Aufwendungen**

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| Abteilung: | Wählen Sie ein Element aus. | **Abtl.-Nr.** | **/** | **Konto** |

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| Verwendungs-zweck: |  |  | Wählen Sie ein Element aus. |  |
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| Überweisung an |  |
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| **Betrag:** |  | **€** |

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| Unterschrift Abteilungsleitung: |  |  | Datum Rechnungseingang Abteilungsleitung |

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| Unterschrift Schatzmeister: |

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|  | Unterschrift Vorstand : |

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| **Bemerkungen:** | Klicken Sie hier, um Text einzugeben. |
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|  | Klicken Sie hier, um Text einzugeben. |

**Hinweise:**  
- Zeitnahe Einreichung in der Geschäftsstelle, um mögliche Sconti/ Rabatte nutzen zu können oder Mahnungen zu  
 vermeiden

- Belege bitte als Anlage hinten an den Auszahlungsbeleg heften